

SAVE, INC. VOLUNTEER SERVICE OPPORTUNITIES

Through comprehensive housing solutions, SAVE, Inc. empowers those living with or at risk for HIV/AIDS to lead healthy, stable lives with personal dignity

A **Special Event opportunity** is a chance for a volunteer or group of volunteers to help shape a SAVE, Inc. special event with just a one-time commitment. We strive to create a memorable experience for all who join us at one of our events, and we have opportunities available year-round for all skill and experience levels. **This is a great group opportunity!**

Position: Special Event Volunteer
Supervisor: Special Event Committee Chair
Time: 2-6 hours, depending on event
Commitment: One-time occasion
Place: Various
Training: 0-2 hours prior or on-the-job, depending on size and complexity of event

Specific Duties:

- Respectfully and appropriately represent SAVE, Inc. during the event
- Attend advance or on-the-job training, if required
- Follow additional event-specific responsibilities as instructed by Special Event Committee Chair

Requirements/Qualifications:

- Possess an upbeat and pleasant personality with a passion to serve others
- Commitment to the mission of SAVE, Inc. and a willingness to represent the agency in a public setting
- Strong sense of responsibility and ability to work effectively in a team environment
- Able to accurately receive and follow instructions
- Must maintain confidentiality of all SAVE, Inc. client or resident information, and be able to work comfortably and fairly with individuals who have disabilities

Volunteer Benefits:

- A chance to have a positive impact on those in your community
- Opportunity to gain a better understanding about housing-related issues, HIV/AIDS, and the local social service sector
- Great opportunity to enhance your networking skills, as well as meet and engage with new people who share your commitment to social justice

Additional Information: SAVE, Inc. is focused on providing the best service possible to each of its nearly 700 residents and the safety and security of their information is an absolute top priority. Thus, all agency volunteers are required to have a signed Confidentiality Form on file prior to their first day as a SAVE volunteer. Thank you for your cooperation!

If you have any questions about this volunteer opportunity or any other service positions with SAVE, Inc., please contact **Sara Rowden at (816) 531-8340 ext. 23 or srowden@saveinckc.org**.