

## SAVE, INC. VOLUNTEER SERVICE OPPORTUNITIES

*Through comprehensive housing solutions, SAVE, Inc. empowers those living with or at risk for HIV/AIDS to lead healthy, stable lives with personal dignity*

**Committee service** allows you to share your knowledge and network in a way that can truly shape the lives of SAVE, Inc. clients and residents. Volunteers are needed to serve on Development, Client Services, Volunteer, Advocacy and Special Event committees.

<b>Position:</b>	Committee Member
<b>Supervisor:</b>	Committee Chair
<b>Time:</b>	2-4 hours per month, longer hours required during committee busy season
<b>Commitment:</b>	Year-long service, includes monthly meetings and additional time during committee busy season
<b>Place:</b>	Various
<b>Training:</b>	No training required

### Specific Duties:

- Provide valuable direction and leadership in specific committee areas
- Enhance the service capacity and abilities of SAVE, Inc. staff through supportive ideas, connections, and committee functions
- Help mobilize external support and manage committee-specific events (ex. special events, volunteer events, educational events, fundraisers, etc.)
- Attend monthly meetings (and/or supplemental meetings as required by sub-committees or event schedules) and help recruit additional committee members

### Requirements/Qualifications:

- Must maintain confidentiality of all SAVE, Inc. client or resident information, and be able to work comfortably and fairly with individuals who have disabilities
- Possess an upbeat and pleasant personality with a passion to serve others
- Commitment to the mission of SAVE, Inc. and a willingness to represent the agency in a public setting
- Strong sense of responsibility
- Able to work effectively in a team environment

### Volunteer Benefits:

- A chance to have a positive impact on those in your community
- Opportunity to gain a better understanding about housing-related issues, HIV/AIDS, and the local social service sector
- Great opportunity to enhance your networking skills, as well as meet and engage with new people who share your commitment to social justice

**Additional Information:** SAVE, Inc. is focused on providing the best service possible to each of its nearly 700 residents and the safety and security of their information is an absolute top priority. Thus, all agency volunteers are required to have a signed Confidentiality Form on file prior to their first day as a SAVE volunteer. Thank you for your cooperation!

If you have any questions about this volunteer opportunity or any other service positions with SAVE, Inc., please contact **Sara Rowden at (816) 531-8340 ext. 23 or [srowden@saveinckc.org](mailto:srowden@saveinckc.org)**.